

S t a t u t e
of the Expert Committee on Pension Reform

Article 1
Introductory Provisions

The Expert Committee on Pension Reform (hereinafter referred to as the "Expert Committee") is an expert group under the auspices of the Minister of Labour and Social Affairs (hereinafter referred to as the "Minister"), which shall assess the existing form of the pension system and on the basis of analyses and forecasts it shall propose further steps of the pension reform in the Czech Republic.

Article 2
Mandate of the Expert Committee

(1) The Expert Committee shall govern its activities by the Mandate of the Expert Committee on Pension Reform (hereinafter referred to as the "Mandate").

(2) The Mandate primarily stipulates the scope of areas and tasks the Expert Committee shall focus on. Facts not covered by the Mandate shall be governed by the Statute hereof and the Rules of Procedure of the Expert Commission.

Article 3
Composition of the Expert Commission

(1) The Expert Committee is a collective body composed of permanent members and associate members. In keeping with the Government Programme Declaration and Coalition Agreement, permanent members are the Chairman of the Expert Commission, representatives of political parties represented in the Chamber of Deputies of the Parliament of the Czech Republic, representatives of trade unions, representatives of employers' organisations and experts from the fields of sociology, demography and economics. Associate members are a representative of the Czech Statistical Office, a representative of the Czech Council for Senior Citizens, a representative of the National Centre for Family, a representative of the Czech Women's Lobby, a representative of the Association of Pension Funds of the Czech Republic and a representative of the Czech Insurance Association.

(2) Membership in the Expert Committee may be remunerated under contracts for work or contracts for work performance concluded with the Ministry of Labour and Social Affairs (MoLSA) according to the degree of involvement of individual members in the work of the Expert Commission.

Article 4
Chairman of the Expert Committee

(1) The Chairman of the Expert Committee is appointed and dismissed by the Minister of Labour and Social Affairs.

(2) The Chairman of the Expert Committee shall coordinate the activity of the Expert Committee, in particular: he or she shall govern the meetings of the Expert Committee, present proposals of relevant materials to members for discussion, propose meeting agendas, seeks to find consensual solutions, represent and present the Expert Committee on the outside and present Final Reports with proposals for further pension reform to the ministers.

(3) During the absence of the Chairman of the Expert Commission, a permanent member authorised by the Chairman shall represent and govern meetings.

(4) The Chairman of the Expert Committee shall prepare a draft budget of the Expert Committee and be responsible for adhering to the limits of costs according to the approved budget of the Expert Committee.

Article 5

Working Teams of the Expert Committee

(1) To fulfil specific tasks within the framework of the Commission, the Chairman of the Expert Committee shall establish working teams composed of members of the Committee and invited experts. An authorised permanent member of the Expert Committee shall be responsible for their activity.

(2) Working teams shall meet operatively as needed with regard to the nature of the respective tasks.

(3) The output of activities of working teams shall be documentation, which an authorised member shall present to the Chairman of the Expert Committee on consideration at its plenary.

Article 6

External Cooperation

(1) The Chairman of the Expert Committee may request the cooperation of representatives of departments of the Ministry of Labour and Social Affairs, the Ministry of Finance of the Czech Republic, the Government Office of the Czech Republic, Czech Social Security Administration, or other bodies of state administration.

(2) The specific form of cooperation of the Expert Committee with other central state administration bodies shall be governed by the Rules of Procedure of the Expert Committee.

(3) The Chairman of the Expert Committee may request the cooperation of other external experts, who are not members, or award contracts of small-scale. The need for such forms of cooperation shall be approved by permanent members of the Expert Committee after discussion by consensus.

Article 7

Secretariat of the Expert Committee

(1) The activity of the Expert Committee shall be administratively and organisationally ensured by the Secretariat of the Expert Committee (hereinafter referred to as the "Secretariat"), which consists of the Chairman of the Expert Committee and its employees. The total workloads of these employees shall not exceed 2 complete jobs. These employees shall conclude a contract for work with the MoLSA for this purpose.

(2) The Secretariat organisationally helps to ensure the activity of the Expert Committee, in particular, it convenes meetings, acquires and distributes professional documentation, prepares proposals, suggestions and opinions, and provides external cooperation under Article 6.

(3) The Secretariat shall ensure the preparation of Interim Reports and Final Reports proposing further pension reform.

(4) In cooperation with the Press Department of the MoLSA, the Secretariat shall ensure the publicity and transparency of the activities of the Expert Committee in accordance with the requirements of the Mandate.

Article 8 Costs for Activities

Costs for the activities of the Expert Committee shall be covered by section 7 of the MoLSA, based on the budget of the Expert Committee as approved by the management of the MoLSA.

Article 9 Outputs of the Expert Committee

(1) The main outputs are the Final Reports of the Expert Commission. The Final Reports include specific and complex proposals for further pension reform.

(2) The Expert Committee shall also publish Interim Reports on the objectives, the fulfilment of which is expected in the longer term.

(3) The Chairman shall present Interim Reports on the continuation of work of the Expert Committee on a three-month basis and Final Reports on the individual objectives of the Mandate so as to fulfil the deadlines as implied by the Mandate.

Article 10 Rules of Procedure of the Expert Committee

Details of the preparation of meetings and meetings of the Expert Committee shall be laid down by the Rules of Procedure for the Expert Commission.

Article 11 Disclosure of the Statute and Mandate to the Public

The Statute of the Expert Committee and the Mandate shall be made publicly available on the website of the MoLSA (www.mpsv.cz).

Article 12 Final Provision

The Statute shall come into force upon the date of signature of the Minister.